



# BYLAWS PHILIPPINE ASSOCIATION OF BEAUMONT TEXAS (PABT)

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(PABT)**

**BYLAWS**

**PHILIPPINE ASSOCIATION OF BEAUMONT TEXAS**

A Non-Profit Corporation  
425 N. 4<sup>th</sup> st Beaumont, Texas 77701

**ARTICLE I**

**Offices**

**Section 1**

**Principal Office**

The principal office of the Corporation in the State of Texas shall be location in the City of Beaumont, County of Jefferson

**Section II**

**Other offices**

The Corporation may have such other offices, either within or outside the County of Jefferson, State of Texas, as the Board of Directors may determine or as the affairs of the corporation may require from time to time.

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# BYLAWS PHILIPPINE ASSOCIATION OF BEAUMONT TEXAS (PABT)

## ARTICLE II

### Members

#### Section 1 Classes of Members

The Corporation shall have two classification of membership. The designation of such class and the qualifications and rights of the members of such class shall be as follows:

1. Lifetime members – completed PABT membership application and paid a due of \$75.00
2. Premium Lifetime members – completed PABT membership application and willing to donate \$50.00 annually to support PABT yearly activities.

#### Section II

##### Admission

An applicant shall be admitted to membership in the corporation only upon applying and on upon approval by the board of directors. (see Appendix A for “Membership Application”). One membership application will be good for one family. Once a child/children of a PABT member family change to a married status, they will no longer be a PABT member and is encouraged to file for a new membership application.

#### Section IIA

##### BENEFITS OF MEMBERSHIP:

- \$200 graduation gift award to all high school graduating students (for members only). Recipients should be present on time of awarding.
- Scholarship Program at Lamar University Discounted price for the tickets during PABT-sponsored events like Christmas party and concerts.
- Support from PABT community at time of grief, loss or tragedy to Filipino families.
- Support from PABT organization for possible assistance of members in need.
- Special recognition for exceptional members for their contribution in the community.
- Supporting the growth of Filipino Culture, values, and heritage in the community

(Minimum of 6 months membership is required to be eligible for membership benefits).

#### Section III

##### Voting Rights

Each PABT member family shall be entitled to maximum of 2 votes ONLY for the head of the household (e.g Father and mother). Adult children (married or not married) are not allowed to vote unless they their own separate approved membership application.

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**Section IV**

**Suspension or Expulsion of Members**

The Board of Directors, by affirmative majority vote of those present at any regularly constituted meeting, may suspend/ terminate the membership of any member who becomes ineligible for membership. In addition, the Board of Directors, by affirmative vote of two-thirds of all members of the board, may suspend or expel a member for conduct that the board deems detrimental to the objectives or interests of the corporation or in violation of its constitution, bylaws, code of ethics, or rules and regulations, provided the member is given notice of the proceedings and an opportunity to be heard in his or her own defense.

**Section V**

**Resignation**

Any member may resign by filing a written resignation with the secretary, but such resignation shall not relieve the member of the obligation to pay any dues assessments, of other charges accrued and unpaid.

**Section VI**

**Reinstatement**

On written request signed by a former member and filed with the secretary, the board of directors, by the affirmative vote of two-thirds of the members of the board, may reinstate such former member to membership on such terms as the board of directors may deem appropriate.

**Section VII**

**Termination of Membership**

Membership in this corporation is not transferable.

**Section VIII**

**Termination of Membership**

Membership shall terminate on the death or resignation of a member, or upon expulsion by the board of directors or when a member has been inactive for more than 2 years. Upon such termination any right, title, or interest of the member in or to the property and assets of the corporation shall cease.

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## ARTICLE III

### Meetings of Members

#### Section I

##### Annual Meetings

An annual meeting of the members shall be held on the month of June during the annual independence day celebration. During the annual meeting of even number years (e.g 2018, 2020, 2022. etc ), there will be an election of new set of officers. The responsibilities of the new set of officers will take effect one month after the election. This will give time for the incumbent officers to endorse duties and responsibilities to their successors. If the lection of directors shall not be on the day designated herein for any specific reasons, the board of directors shall call the election to be held at a special meeting of the members as soon thereafter is convenient for all parties.

#### Section II

##### Special Meetings / Regular Meetings

Special meetings of the members may be called by the president, the board of directors, or not less than one-tenth of the members having voting rights. The board members will make a decision of a regular meeting that they think will work best for the organization.

#### Section III

##### Place of Meetings

The board of directors, may designate a place, as the place of meeting, annual meeting or for any special meeting called by the board of directors. Places can be a public park, residence of members or officers or the PABT office located at 425 N. 4<sup>th</sup> street Beaumont Texas 77702. However, if all of the members shall meet at any time and place, and consent to the holding of a meeting, such meeting shall be valid without call or notice, and at such meeting any corporate action may be taken.

#### Section IV

##### Notice of Meetings

Electronic communication through e-mail, text messages, or social media will be used to notify members of any special meetings at least 2 weeks before the special event. In case of a special meeting or when required by statue or by these bylaws, the purpose or purposes for which the meeting is called shall be stated in the notice.

#### Section V

##### Informal Action by Members

Any action required by the law to be taken at a meeting of the members, may be taken without a meeting if a consent in writing or written in minutes attended more than half of the board member setting forth the action to be taken, shall be signed by all of the members entitled to vote which respect to the subject matter.

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## Section VI

### Quorum

The members holding 51 percent (51%) of the votes that may be cast any meeting shall be constitute a quorum at such meeting. If a quorum is not present at any meeting of members, a majority of the members present may adjourn the meeting from time to time without further notice.

## Section VII

### Proxies

At any meeting of members, a member entitled to vote may vote by proxy executed in writing by the member or by his or her authorized attorney in fact. No proxy shall be valid after 11 months from the date of its execution, unless otherwise provided in the proxy.

## Section VIII

### Voting by Mail

Where directors or officers are to be elected by members, such election may be conducted by mail in such manner as the board of directors shall determine. Letter will be mailed to the PABT office and address to the secretary.

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**ARTICLE IV**

**Board of Directors**

**Section I**

**General Powers**

The affairs of the corporation shall be managed by its board of directors. Directors need not be members of the corporation. Board of Directors will consists of 4 executive boards and 5 board members as discussed on Section v to section VIII.

**Section II**

**Number, Tenure, and Qualifications**

The number of board of directors shall be a total of 9 volunteers elected by the members; 4 executive officers and 5 board member. Each director shall hold office for 2 consecutive years until his or her successors shall have been elected and qualified.

**Section III**

**Regular Meeting**

A regular monthly meeting of the board of directors shall be held without other notice than this bylaw, immediately after, and at the same place, as the annual meeting of members. The board of directors may provide by resolution the time and place, for the holding of additional regular meetings of the board without other notice than such resolution.

**Section IV**

**Special Meeting**

Special meetings of the board of directors may be called by or at the request of the president or any two directors. The person or persons authorized to call special meetings of the board may fix any place, as the place for holding any special meeting of the board called by them.

**Section V**

**Notice**

Notice of any special meeting of the board of directors shall be given at least 1 week prior to such meeting by communicating through electronic mail, social media, and/ or texting to each directors at his or her contact information as shown by the records of the corporation. Any director may waive notice of any meeting. The attendance of a director at any meeting shall constitute waiver of notice of such meeting, except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The business to be transacted at the meeting need not be specified in the notice or waiver of the notice of such meeting, unless specifically required by the law or by these bylaws.

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## Section VI

### Quorum

A majority of the board of directors shall constitute a quorum for the transaction of business at any meeting at the board; but if less than a majority of the directors are present at the meeting, a majority of the directors present may adjourn the meeting from time to time without further notice. Quorum is defines as 50% +1 of the current number of officers.

## Section VII

### Vacancies

Any vacancy occurring in the board of directors shall be filled by the affirmative vote of a majority of the remaining directors though less than a quorum of the board of directors. A director elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office.

## Section VIII

### Compensation

Directors as such shall not receive any stated salaries for their services, but by resolution of the board of directors, any director may be indemnified for expenses and costs, including attorney's fees, actually and necessarily incurred in connection with any claim asserted against that director, by action in court or otherwise, by reason of his or her being or having been such director, except in relation to matters as to which he or she shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought. Directors can be reimbursed by the corporation if he/she made a personal expense of behalf of the board. A receipt must be submitted to the treasurer of the board for documentation and/or treasurer will document reasons for any check issued to any board member more than 100 dollars.

PABT officers and board members are willing to compensate any grant writers for 25% of any approved grant that's been processed. An officer, a board member, member, non-member, or family member are all invited to write a grant on behalf of PABT as a source of fund.

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(PABT)**

**Article V**

**Officers**

**Section I**

**Officers**

The officers of the corporation shall be a president, a vice-president, a secretary, a treasurer and such other officers as may be elected in accordance with the provisions of this article. The board of directors shall elect or appoint such other officers, including one or more assistant secretaries, and one or more assistant treasurers, as it shall deem desirable, such officers to have the authority and perform the duties prescribed, from time to time, by the board of directors. Any two or more offices may be held by the same person, except the officers of president and secretary.

**Section II**

**Election of Term of Office**

The officers of the corporation shall be elected every 2 years by the board of directors and members at the regular annual meeting of the board of directors. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as is convenient. New offices may be created and filled at any meeting of the board of directors. Each officer shall hold office until his or her successor shall have been elected and qualified.

**Section III**

**Removal**

Any officer elected or appointed by the board of directors and members may be removed by the board of directors whenever in its judgment the best interests of the corporation would be served thereby, by such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

**Section IV**

**Vacancies**

A vacancy in an office, because of death, resignation, removal, disqualification, or otherwise, may be filled by the board of directors for the unexpired portion of the term.

**Section V**

**President**

The president shall be the principal executive officer of the corporation and shall, in general, supervise and control all of the business and affairs of the corporation. The president shall preside at all meetings of members and of the board of directors. The president may sign, with the secretary or any other proper officer of the corporation authorized by the board of directors, any deeds, mortgages, bonds, contracts, or other instruments that the board of directors have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the board of directors or by these bylaws or by statute to some other officer or agent of the corporation. In general, the president shall perform all duties as may be prescribed by the board of directors from time to time.

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**Section VI**

**Vice-President**

In the absence of the president or in event of an inability or refusal to act, the vice-president shall perform the duties of the president, and when so acting, shall have all the powers of and be subject to all the restrictions on the president. Any vice-president shall perform such other duties as from time to time may be assigned by the president or by the board of directors.

**Section VII**

**Treasurer**

If required by the board of directors, the treasurer shall give a bond for the faithful discharge of his or her duties in such sum and with such surety or duties as the board of directors shall determine. The treasurer shall be in charge and in custody of and be responsible for all funds and securities of the corporation; receive and give receipts for money due and payable to the corporation from any source whatsoever, and deposit all monies in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the board of directors, and, in general, perform all the duties incident to the office of treasurer and such other duties as from time to time may be assigned by the president or by the board of directors.

**Section VIII**

**Secretary**

The secretary shall keep the minutes of the meetings of the members and of the board of directors in one or more books provided for that purpose; see that all notices are given in accordance with the provisions of these bylaws or as required by law; be custodian of the corporate records and of the seal of the corporation and see that the seal of the corporation is affixed to all the documents, the execution of which on behalf of the corporation under its seal is authorized in accordance with the provisions of these bylaws; keep a register of the post-office address of each member which shall be furnished to the secretary by such member; and in general perform all duties incident to the office of the secretary and such other duties as from time to time may be assigned by the president or by the board of directors.

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**Article VI**

**Contracts, Checks, Deposits, and Funds**

**Section I**

**Contracts**

The board of directors may authorize any officer or officers, agent or agents of the corporation, in addition to the officers so authorized by these bylaws, to enter into any contract or executed and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

**Section II**

**Checks, Drafts, or Order for Payment**

All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the corporation shall be signed by such officer or officers, agent or agents of the corporation and in such manner as shall from time to time may be assigned by the president or by the board of directors. In the absence of such determination by the board of directors, such instruments shall be signed by the treasurer or an assistant treasurer and countersigned by the president or a vice-president of the corporation.

**Section III**

**Deposits**

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the board of directors may select.

**Section IV**

**Gifts**

The board of directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the general purposes, or for any special purpose, of the corporation.

**APPENDIX A**

**MEMBERSHIP APPLICATION  
PREMIUM MEMBERSHIP FORM**

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PHILIPPINE ASSOCIATION OF BEAUMONT TEXAS  
(PABT)**



**MEMBERSHIP APPLICATION FORM**

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ M.I.: \_\_\_\_ AGE: \_\_\_\_

MARITAL STATUS: \_\_\_\_\_

NAME OF SPOUSE: \_\_\_\_\_

MEMBERS OF HOUSEHOLD (name, age, relationship):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONES CELL: \_\_\_\_\_ HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

EDUCATION: \_\_\_\_\_

PHILIPPINE PROVINCIAL ORIGIN: \_\_\_\_\_

PHILIPPINE DIALECTS: \_\_\_\_\_

SPECIAL TALENTS: \_\_\_\_\_

Please enclose check payable to PABT in the amount of \$75.00.

Mail to:

Philippine Association of Beaumont Texas  
425 North 4<sup>th</sup> St. , Beaumont , TEXAS 77701

**PREMIUM MEMBERSHIP FORM**

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PHILIPPINE ASSOCIATION OF BEAUMONT TEXAS  
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**P.A.B.T. PREMIUM MEMBERSHIP**

THIS IS TO CERTIFY THAT OUR FAMILY ARE SUPPORTIVE OF THE MISSION AND VISION OF THE PHILIPPINE ASSOCIATION OF BEAUMONT TEXAS. WE DO PLEDGE TO OFFER MINIMAL FINANCIAL SUPPORT TO PABT ANNUALLY TO ENSURE ITS SUCCESS. WE ARE GIVING PERMISSION FOR PABT TO SEND US A SOLICITATION LETTER EVERY YEAR TO GIVE OUR SUPPORT. WE CAN STOP OUR ANNUAL SUPPORT ANYTIME BY INFORMING PABT OFFICE. *MABUHAY ANG PABT!*

LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ M.I.: \_\_\_\_\_

MARITAL STATUS: \_\_\_\_\_

NAME OF SPOUSE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CELL #: \_\_\_\_\_

HOME #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FACEBOOK ADDRESS: \_\_\_\_\_

Please enclose check payable to **PABT.**  
Mail to:  
Philippine Association of Beaumont Texas  
425 North 4<sup>th</sup> street  
Beaumont, Texas 77701

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